

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: June 17, 2024

TIME: 6:30 PM

PLACE: Collinsville Memorial Library, IL

Call to Order

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

Roll Call

Trustees present:

Jeanne Lomax, President
Ginny York, Vice-President
Cathy Kulupka, Treasurer
Ana Romero-Lizana, Trustee
Mark Schusky, Trustee

Trustees absent:

Lisa McCormick, Secretary
Kathy Murphy, Trustee

Also present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

The following public spoke at the meeting:

- Michael Treece, Jr.
- Cindy Klein-Webb
- Traci Vanek
- DeeAnna Beckham

Friends of the Library

- The next book sale is June 21-22, 2024.

Trustee Comments

- Romero-Lizana thanked the library for its participation at the annual Holy Rosary Parish Picnic in Fairmont City.

Consent Items

A motion to approve Consent Items in their entirety was made by Kulupka and seconded by York.

- a. Approval of Minutes –Regular Board Meeting of May 21, 2024; Finance Committee Meetings of May 29, 2024 and June 5, 2024

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- b. Communications: Received one email.
- c. Administrative Reports

Executive Director:

- Waltermire shared that transfers from Illinois Funds to the Busey checking account are taking longer than expected, which has led to some issues with funds being available for payroll in a timely manner. Waltermire is transferring a “cushion” amount equal to one payroll and one bill payment into the checking account to prevent future issues.
- Lomax asked what Freegal is. It is a streaming and downloadable music service that the library is recommending for inclusion in the FY2025 budget.
- Romero-Lizana gave kudos for the library’s inclusion in the City of Collinsville’s new resident welcome pack.
- A question was asked about filling the position vacated by Diane Wolfe’s retirement. Internal applications have been received and are under evaluation.

Assistant Director: no updates.

- d. Finances – some discussion occurred.
- e. Committee Reports – The Finance Committee met twice and their recommendation will be discussed under Unfinished Business.

A roll call vote was taken on the motion to approve consent items:

Kulupka - Yes
Lomax – Yes
Romero-Lizana – Yes
Schusky - Yes
York - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried.

Unfinished Business

- a. Discussion and Adoption of FY2025 Budget
Waltermire explained what had been changed between the Board review of the draft budget at the May meeting and what was presented for this meeting. There was some discussion without modifications to the presented budget.

Romero-Lizana moved and York seconded to approve the FY2025 budget as presented.

A roll call vote was taken on the motion:

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Kulupka - Yes
Lomax – Yes
Romero-Lizana – Yes
Schusky - Yes
York - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried.

New Business

- a. Discussion and Approval of Ordinance 24-04 Meeting Dates, Times, and Locations for FY2025

Two options were presented. Option A would keep the meetings on the third Monday of the month, with meetings moved to the third Tuesday for dates on which the MVL D is closed for a holiday. Option B presented meetings on the third Tuesday for all meetings. Both options continued to alternate locations between the Collinsville Memorial Library and the Fairmont City Library. There was brief discussion on the options.

Romero-Lizana moved and Kulupka seconded to adopt Ordinance 24-04.A as presented.

A roll call vote was taken on the motion:

Kulupka - Yes
Lomax – Yes
Romero-Lizana – Yes
Schusky - Yes
York - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried.

- b. Informational: Financial Ordinances Calendar for FY2025

Waltermire reviewed a calendar of when the financial ordinances and resolutions would be considered in the coming months. No discussion.

- c. Discussion and Possible Approval of Quotes to Replace Fairmont City HVAC Rooftop Unit(s)

- Four quotes were included in the packet, with three more presented at the meeting.
- The lowest quote to replace both rooftop units, from Tettaton Heating and Air Conditioning, had not yet been vetted to see if they pay prevailing wages. The second lowest quote to replace both units, A&H Mechanical, had been vetted.

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Kulupka motioned and Romero-Lizana seconded to approve the quote to replace both rooftop units from Tettaton in the amount of \$15,890 if they pay prevailing wages, with backup approval for A&H Mechanical in the amount of \$17,864.00 if Tettaton does not pay prevailing wages.

A roll call vote was taken on the motion:

Kulupka - Yes
Lomax – Yes
Romero-Lizana – Yes
Schusky - Yes
York - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried.

d. Review of Serving Our Public 4.0 Chapter 8 – No discussion.

Closed Session – None.

Action for Items Discussed in Closed Session – None.

Adjournment

A motion was made by Romero-Lizana and seconded by York to adjourn.

A voice vote was taken on the motion.

Kulupka - Yes
Lomax – Yes
Romero-Lizana – Yes
Schusky - Yes
York - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried. The meeting adjourned at 7:23 PM.